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# Duquesne POA Annual Meeting

February 16th, 2019

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## Attendees

Board Members

Paula Padilla	Jim Orintas	Bill Williams	Nancy Walser
Greg Stewart	Robert Jones	Glenda Hefley	Catherine DiVito
Michael Regauld			

Called to order at 10:02

## Agenda

### 1. Welcome and Introductions: Paula

Theme: Repair, Replace, and Revitalize. Neighborhood over 20 years and we want to keep our neighborhood viable and beautiful.

### 2. Reading and Approval of Minutes

Motion to approve Tom Draper, second Bill Williams

### 3. Treasurer's Report - Greg

Beginning balance of \$33, 897.12. Ending balance of \$54,001.31 Greg reviewed each line item and announced the Board is intending to transfer \$25k to an interest bearing emergency fund. Projected ending balance for 2019 is \$54,654.31

Question from resident asking for clarification on increased administration expense for secretary vs meeting expense. Paula clarified the meeting expense was a yearly

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total, not per meeting and the cost of the secretary was included in the administration line item.

Question from resident stating that the Insurance seemed expensive, asked if we had shopped that rate. Greg stated the last time it was shopped was 2017. Resident stated the neighborhood had never made a claim and was hopeful we could reduce that expense accordingly.

Question from resident asking who insurance is through. Greg stated that the policy was procured through Bancorp South, but he was not sure of the specific underwriter.

Paula asked anyone with suggestions on money saving or industry contacts in insurance or banking to please contact the Board

Mike Casanova moved to accept

Tom Draper second

#### **4. Irrigation/Sprinkler System and 2018 Update - Jim**

Poppy's Irrigation and Landscaping Service maintains our irrigation/sprinkler service and have been quick to respond with repairs.

#### **5. Tree Removal/Maintenance 2018 Update - Robert**

Over \$3k was spent on tree removal from the POA common areas. When a tree is fallen or dead and negatively impacts a resident's property, the POA is responsible for mitigation. Duquesne can only deal with trees that are on POA property, not PotlatchDeltic property or other residents' property. Call Robert if you see lights that are out or trees that are down. The presence of red tape or ribbon indicates Robert has seen it already. We do not call IK electric unless there are multiple lights out.

Resident stated she lives backed up to PotlatchDeltic property, she called them about dead trees. They cut them up, but did not haul away. A wind storm caused tree to fall on her fence. They would not remove the part of the tree that fell in her yard. If tree is on your personal property it is your responsibility.

Comment: Resident recommends being proactive about dead tree removal with PotlatchDeltic.

Comment: PotlatchDeltic will not cut down tree unless it is truly dead/major problem

#### **6. New Residents Update - Nancy**

Nancy tries to speak with new residents within 2 weeks. There are typically 20-23 new families moving in to the neighborhood each year. She gives them a welcome packet with pertinent information. Currently there are 4 houses on the market.

Question from resident asking how many rented properties? Bill stated 3 or less

## **7. Lighting Update - Robert**

Robert requested a schematic and serial numbers from Potlach for street lights and bollard lights, but he didn't receive a response. Jim has been able to identify the manufacturer. Primary concern is replacing lights with the same product so neighborhood looks unified.

## **8. Architectural Control Committee - Bill**

Bill reminded attendees that if you add a deck or a room or paint your mailbox, those things must be approved by ACC. Mailboxes must be black. Bylaws and Covenants states that anything that "changes appearance of home" must be approved by ACC.

## **9. 2019 Landscaping - Glenda**

Pinnacle Valley Landscape is the new company responsible for our landscaping. They are very responsive. We lost our roses due to disease in soil so we cannot replace roses. The liriopie in the common area at the top of DuQuesne Drive was removed. There is a landscape plan and plants have been ordered. In April we should start to see new plantings. The Crepe Myrtle at top of the hill on DuQuesne Drive is strapped in an attempt to salvage. The landscaping plan for 2019 costs approximately \$3k. If you have suggestions for landscaping, let Glenda know.

Question from resident asking who is responsible for driveway curbs that are broken? What about culverts that are blocked. Jim stated he believed the resident was responsible for curbs, but the city was responsible for the culvert.

Paula said she would contact city Councilman Lance Hines for clarification.

Paula stated most plants will be perennials but we will still have flowers for color in fall and spring

## **10. 2019 Lighting - Jim**

Street lights and front entrance bollard lighting have had no repairs in over twenty years. Repairs and replacement of street light globes and finials along with the front entrance bollard lighting have been looked at and recommendations made to get

the lighting up to date and/or repaired. Jim is working with IK Electric on this project and will be getting a quote from them in the next few weeks. Availability and part numbers are also being requested from Sternberg Lighting in Chicago, Illinois who is the manufacturer and supplier of parts and supplies for all our lighting. Jim has checked all lights to see which globes needed replacement. IK electric replaces bulbs and ballasts. Sternberg will supply the globes and finials.

### **11. Security - Bill**

Security company gave \$5k estimate on cameras which did not include electrical work or monitoring. During a meeting with Captain Heath Helton of LRPD, he described a program where neighborhoods could purchase a camera from the police department vendor. We will donate camera to police department. We will pay Verizon for cost of connection. Camera is a license plate reader. We are waiting on city attorney's office to finalize details and plans so we can move forward. If we purchased cameras on our own, they would have to be connected to an individual's PC in the neighborhood and that person would have to monitor.

There has been interest in forming a neighborhood watch program. Such a program would require 10-15 block captains and a coordinator. Several residents have expressed interest in being a block captain. Interested parties should contact Bill

### **12. Voting on Board Vacancy - Paula**

Paula asked if there were any nominations from the floor for the Board member vacancy. Having none, she introduced Michael Regauld who had previously volunteered for the position.

Tom Draper motioned to accept Michael as a new Board Member. Richard Walser seconded the motion.

### **13. Women's Group Meeting - Paula**

Continuing the women of Duquesne gathering. Next meeting is February 26th at Paula's house.

### **14. Introduce New Officers - Paula**

New President Bill Williams

New Vice President Glenda Hefley

Meeting adjourned at 11:09

Minutes recorded and submitted by Catherine DiVito